



## Spatial Corp. Download and Documentation Site First Time User Instructions

### Getting Started

If you already have access to downloads, you will automatically have access to documentation and no further action is required.

If you are requesting access, follow the steps below:

**Step 1.** Enter your Spatial **Company ID** in the first field (either 4-digit number or 6-digit alpha-numeric).

**Step 2.** Enter a new username in the **Username** field; this will become your username and is linked with your email address.

**Step 3.** Enter your unique **Email Address** (do not use a multi-user alias).

**Step 4.** Leave the **Password** field blank.

**Step 5.** Choose the appropriate **request access** button.

- Click **“Request Download and Docs Access”** button if you need to download and install Spatial software
- Click **“Request Docs Only Access”** button if you **do not** need to download and install software

**Step 6.** Once the appropriate button has been selected, a request will go to your “access manager” within your company for approval.

- Once you select the **Access** button, the name of your company's "access manager" will appear. If this person is no longer the access manager, contact Spatial Support Services ([access\\_support@3ds.com](mailto:access_support@3ds.com)).

**Step 7.** Once approved you will receive an email with your new password.

**Step 8.** After logging in for the first time, change your password.

Welcome to the Spatial Corp. download and documentation site.

**Note: If you already have access to downloads, please use those same credentials to access documentation.**

If you **did not** receive login information from Spatial, please follow the instructions found from the link on the right, or by clicking [here](#).

Company ID	<input type="text"/>	<a href="#">Step 1: Enter Your Company ID</a>
Username	<input type="text"/>	<a href="#">Step 2: Enter Your Username</a>
Email Address	<input type="text"/>	<a href="#">Step 3: Enter Your Email Address</a>
Password	<input type="text"/>	<a href="#">Step 4: Leave the Password Field Blank</a>

By selecting Login, you accept the [Software License and Use Authorization](#)

For assistance with downloads [contact support](#) or call 303-544-2900.

**Login**

[Forgot Your Username](#)

[Forgot Your Password](#)

[Request Download and Docs Access](#)

[Request Docs Only Access](#)

**Step 5: Choose Type of Access** →

**First time user instructions**  
[Click here](#) ▶

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